



Superintendent Search Timeline and Activities

April 26, 2025

The Governing Board of the Palm Springs Unified School District has engaged Education Support Services (ESS) advisers Dr. Mike Matthews, Dr. Lillian Maldonado French, and Dr. Gary Rutherford to facilitate the search for the District's next superintendent. Below is a proposed overview of the process, timelines, and activities that will occur over the next few months:

Monday, April 14	Online Survey sent to parents, HS students, & employees (closes on April 30) EdCal Ad posted online & the application window opens (closes on Friday, May 9) District Office staff starts scheduling Community Engagement (ends by April 30)
Tuesday, April 22	ESS Contract taken to Board for action/ratification
Tuesday, April 29	Special Board Meeting to further discuss/refine search events
April 14-30	Community Engagement phase (survey closes April 30)
Friday, May 2	Leadership Profile sent to Board Members in advance of release
Monday, May 5	Leadership Profile shared with community & prospective applicants
Friday, May 9	Application window closes
Tuesday, May 13	Candidate analysis and all application files shared with Board
May 13-20	Board reviews application files prior to Special Meeting
Tuesday, May 20	Special Board Meeting to select candidates to be interviewed, finalize interview questions, and finalize logistics for the interviews
Saturday May 31	Round 1 Interviews (all day)
Monday, June 2	Round 2 Final Interviews (typically half day)
By June 6	Background and Social Media checks completed Contract negotiated and finalized Press Release drafted and finalized (release date to be determined)
Tuesday, June 10	Appointment vote in closed session; Contract approval in open session